

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
August 18, 2014

The Lyndon City Council met in regular session on Monday, August 18, 2014, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Smith called the meeting to order.
2. ROLL CALL: City Clerk called roll of the City Council. Mayor Brandon Smith and members Doug Watson, Darby Kneisler, Chris Cole, Bill Patterson and Laura Moore (8:03) present.

City Staff present: Betty Thompson, City Administrator; Julie Stutzman, City Clerk; Pat Walsh, City Attorney (7:34); David Wilson, Maintenance Supervisor.

Others present: Kelly Hurla, Osage Herald Chronicle, Peggy Clark, HPPL (7:15) and Charna Williams, HPPL (7:15).

3. ADOPTION OF MINUTES OF PREVIOUS MEETINGS: Kneisler made the motion to approve the regular meeting minutes of August 4, 2014 as presented. Watson seconded, motion carried.
4. CORRESPONDENCE TO COUNCIL:
 - Pledge of Securities from Lyndon State Bank as of July 31, 2014.
 - Kansas Government Journal for August 2014.
5. CITIZEN'S STATEMENTS AND PETITIONS: None.
6. UNFINISHED BUSINESS:
 - a) FINANCIAL UPDATES: The City Administrator provided the Council a power point spreadsheet showing cash flow with actual numbers through July and projected numbers for August through December. After further discussion, no action taken.
 - b) SAFE ROUTES TO SCHOOL UPDATES: The City Administrator discussed the Safe Routes to School project and possible funding options. She provided the Council with a power point presentation with pictures of the proposed route and possible issues. After further discussion, it was consensus of the Council to proceed with the project and explore the line of credit option for funding using City Hall as collateral.
 - c) ADOPTION OF 2015 BUDGET: The City Administrator reviewed the 2015 budget with Council during the public hearing. Watson made the motion to approve the 2015 budget. Cole seconded, motion carried. Council members signed 6 copies of the certification page.
7. NEW BUSINESS:

- a) BAILEY HOUSE: Peggy Clark and Charna Williams of HPPL (Historic Preservation Partnership of Lyndon) presented to Council with updates regarding the Bailey House located at the City Park per a request from Council. Ms. Clark stated she received a grant and used those funds to provide a website for the Bailey House and short video about the history of the house. Ms. Clark continued to briefly discuss the Bailey House and update Council. She provided the Council a brochure that lists and gives brief descriptions of the trails in Osage County. Mrs. Williams also reported to the Council the needs of the Bailey House and fundraising options. The Council thanked the HPPL members for the update.
- b) TRAIL GRANT: The City Clerk asked Peggy Clark to give a quick update of the grant that she submitted for trail amenities. Ms. Clark stated to her knowledge the grant has been funded. She stated that sometimes with grants there are revisions, but did not think this would affect what the City requested for amenities. Ms. Clark stated the funding was for 2 bike racks for \$700, a double-sided message center for the trail at \$950 and a literature rack to attach to the message center. She stated revisions are due September 1st if needed, however, she stated the City was free to start shopping for these amenities. Ms. Clark also needs to be involved in the purchasing because she has to report on the grant funds as the money is granted to the Osage County Tobacco Task Force. Kneisler and the Council thanked Ms. Clark for her hard work on the grant to get the needed amenities for the trail.
- c) STUDENT INTERN: The City Administrator stated Whitney Decker is pursuing a degree in business administration technology from Flint Hills Technical College which requires 3 internships. Mrs. Decker is actively searching for a paid or unpaid internship that requires 180 hours. After further discussion, Patterson made the motion to offer Mrs. Decker an unpaid internship. Watson seconded, motion carried.
- d) CHANGE DATE OF NEXT COUNCIL MEETING FROM SEPTEMBER 1ST TO 2ND: No discussion or action taken as this is covered by ordinance.
- e) VOTING DELEGATE FOR LEAGUE OF KANSAS MUNICIPALITIES ANNUAL CONFERENCE: The City Administrator stated cities usually have a voting delegate and alternate. She stated the registration is due by September 12th. After further discussion, it was consensus of the Council to designate Betty as the City's delegate.

8. STAFF REPORTS:

- a) POLICE: The Council received a copy of the Police Activity Report for August 2014 and the streetlight report sent to KCP&L.
- b) PLANNING AND ZONING: The Council received a copy of minutes from August 6, 2014.
- c) MAINTENANCE: Council received a copy of the Maintenance report.

The City Attorney asked the Maintenance Supervisor if the City's plows the trail sidewalk down 6th street. The Maintenance Supervisor stated they do and portion of the trail sidewalk around the school.

- d) CITY CLERK: Council received a copy of the Clerk's report. The Clerk included a report from Lisa Reeser regarding summer program at the pool.
- e) CITY ADMINISTRATOR: Council received a copy of the City Administrator's report. The City Administrator briefly discussed her report with Council.

9. COUNCIL COMMENTS:

Patterson asked the City Clerk to the Police Department of the homecoming parade on September 19th.

Patterson asked about the response on moving the Farmer's Market to Wednesday mornings. The City Clerk stated she spoke with vendors and they would like it to be every Wednesday and not to keep moving the day.

Moore asked if we heard from the FFA group who wants to put the memorial sign up. The City Clerk stated she has not heard from them.

Moore asked about the road issue and the City Attorney stated while surveys for Safe Routes to School are being done the survey for the road could also be done. Moore asked if the road that was supposed to be re-built and resurfaced on Monroe past 10th street was removed from the project and the Maintenance Supervisor stated that due to the issue it has. The Maintenance Supervisor stated he is looking to do other streets with those funds.

Kneisler thank the Maintenance crew for their hard work getting the new street signs up.

Kneisler discussed with the Council the issue of the weed problem at the new trail. The City Administrator stated Brad Loveless reported that it is part of the natural succession process when you disturb the natural vegetation. She stated that Brad told her over time the natural vegetation would take over the ragweed. The City Administrator stated Brad told her they could cut off the tops of the ragweed and he would help the Maintenance crew if they wanted him to.

The City Attorney stated he would like to set the public hearing on the street closing on October 6th at 7:00 p.m.

10. EXECUTIVE SESSION: None.

- 11. ADJOURNMENT: Moore made the motion to adjourn to Tuesday, September 2, 2014 at 7:00 p.m. for regular meeting. Watson seconded, motion carried.



City Clerk